


APPLICANT'S CURRICULUM VITAE

REFERENCE CODE:

SSRI-HY070

PERSONAL DATA

Name	: JOYLYN QUINDO ALBA	
Address	: 26 BADMINTON ST. FOURTH ESTATE PARAÑAQUE CITY	
Age	: 27 YEARS OLD	
Date of Birth	: 15 AUGUST 1998	
Place of Birth	: TUPI, SOUTH COTABATO	
Marital Status	: SINGLE	
Religion	: ROMAN CATHOLIC	
Height	: 5'2	
Weight	: 70 KG	
Highest Education	: HIGH SCHOOL GRADUATE	
Salary	: RM 2,100	
Passport No.	: P5968592C	
Place of Issue	: DFA MANILA	Date of Expiry : 16 NOV 2023

FAMILY RECORD

	Name	Age	Occupation
Father	: DECEASED	:	:
Mother	: MERLYN QUINDO ALBA	: 55	: HOUSEWIFE
Husband	: -	: -	: -
No. of Children	: -	: -	
No. of Brothers	: 4		Sibling Birth Order : ELDEST CHILD
No. of Sisters	: 1		

SKILLS AND EXPERIENCE

Answer with: 1 – Well 2 – Satisfactory
 3 – Little Knowledge 4 – No Knowledge

	Skill Level	Experience (Plenty/ Little/ No)	Willingness (Yes/ Prefer Not/ No)
Cooking	1	LITTLE	YES
Laundry/ Washing clothes	1	PLENTY	YES
Ironing clothes	1	PLENTY	YES
Cleaning the house	1	PLENTY	YES
Infant Care	3	LITTLE	YES
Child Care	3	LITTLE	YES
Sick Care	3	LITTLE	YES
Elderly Care	3	LITTLE	YES

WORK EXPERIENCE

Year	Location	Details
2021-2026	: PHILIPPINES	: LADY GUARD
2018 (6 months)	: PHILIPPINES	: SALES LADY
2015-2017	: PHILIPPINES	: HOUSEMAID <ul style="list-style-type: none">• Taking care of children (2 and 5 years old)• All around housekeeping• Cooking Filipino foods.
	:	:
	:	:

PERSONAL QUESTIONS

(Answer with: Yes or No)

If “Yes”, give more details in ‘Notes/Additional Information’.

Do you smoke?	NO	Do you feel confident to be left alone with children?	YES
Do you drink alcohol?	NO		
Are you afraid of being alone in the house?	NO	Can you take care of children and do housework by yourself?	YES
Do you have any physical disabilities?	NO		
Do you wear glasses/ contact lenses?	NO	Are you willing to sleep with and take care of a baby and/ or children at night?	YES
Have you suffered from any major illnesses in the past?	NO	Are you willing to work without taking your off-days?	YES
Do you have any skin diseases?	NO	Are you willing to stay at home and not go out on your off-day?	YES
Do you have any allergies?	NO		
Do you have any food problems (eat/touch)?	NO	Do you have family members, relatives or friends in Malaysia?	NO
Are you willing to take care of dogs/pets?	YES	Can you sing?	YES

NOTES/ ADDITIONAL INFORMATION

- She is applying for Domestic Helper.
- She is a first timer.
- She knows to take care of children and the elderly.
- She can clean the house, wash, and iron clothes.
- She is also willing to learn how to cook Malaysian food or Chinese foods.
- She can speak and understand Basic English language